



40th Annual Spring Jamboree May 6-7, 2017

9 a.m. to 5 p.m. Saturday ~ 9 a.m. to 4 p.m. Sunday

Boulder City's Longest Running Arts, Crafts and Family Festival

Produced by the Boulder City Chamber of Commerce ~ 465 Nevada Way ~ Boulder City, NV 89005
(702) 293-2034 ~ Fax (702) 293-0574 ~ www.bouldercitychamber.com

Application Entry Deadline~MARCH 24, 2017 (additional fee \$25 after 3/24/17)

Welcome to the SPRING JAMBOREE. This outdoor festival is held in Glorious Clean Green Boulder City near City Hall in Bicentennial Park, Wilbur Square and Escalante Parks. This event is the major fundraising event for the Boulder City Chamber of Commerce and is filled with art, crafts, antiques, music, pageantry, song, dance, classic cars and local businesses. This year will prove to be another weekend full of fun and laughter along with spectacular arts and crafts. And we must not forget the wonderful food we enjoy during any affair in the park.

Booth Options:

Handmade Arts and Crafts are the flagship vendors at Spring Jamboree and are given priority placement and highlighted at this Festival. The lovely Wilbur Square is reserved for their talents and wares. This area is very shady, flat and green with easy access for load-in and out. All items for sale must be at least 51% handmade to be in this section. Example: purchased clothing must have hand-painted embellishments to qualify. Although this is not a juried show, the Show Committee will review all applications to make sure the correct booth option and category has been selected. You will be notified immediately if there is a problem with your application. Your booth assignment and maps will be sent by the first week of April. There will be judging and cash awards given to the winners in the handmade section. Judges will be looking for originality, excellence, design, creativity and craftsmanship. Only artists and craftsmen displaying their own original work will be eligible to be judged in the competition. Please submit 2 pictures with your application-one of your product, and one of your booth setup for review. Please label the back of your photos with your name and business name. They will be returned to you with your gift bag at the Festival. Only one artist per booth will be accepted. Load-in is Friday at 6am and load-out is Sunday at 4pm.

Commercial Vendors are accepted at this event and will be part of the Chamber Showcase area featuring our supportive Chamber Member Businesses. The Bicentennial Park is reserved for these businesses and is near the main stage and performing area. Pre-packaged food is accepted and a copy of your Health District permit for sampling is required 10 days prior to the show date. Only one vendor per booth will be accepted. Load-in is Friday at 6am and load-out is Sunday at 4pm. No exclusivity is promised and we will not police competing booths.

Antiques In The Park is a wonderful addition to the Spring Jamboree line-up of booth options. It too is a very shady area in South Escalante Park and is particularly an easy park for loading/unloading heavy furniture and larger items. We now offer booths that come with a parking space attached for those that leave larger displayed items in their vehicle and can display 5 feet off their parking space onto the grass. If you want this option, please note it on the application under "booth preference" and we will notify you of availability. Only one vendor per booth will be accepted. Antiques set up begins at 9am on Friday and a Show Volunteer will be in your area.

Chamber Showcase~Member Vendors have the option to choose any of the booth selections, based on your category, at a reduced rate. You must be a member in good standing at the time you submit your application.

Display:

Exhibitors must provide their own booth set up and displays. Displays must be professional and neat in appearance. Each display must be set up and ready for guests by 8:30am both days. Displays must remain set up until 4:00pm on Sunday. Those not complying with this will not be permitted in future Boulder City shows. Live demonstrations are encouraged. Please let us know if you will be doing demos so that we can advertise this for you. **GENERATORS AND TENT STAKES ARE NOT PERMITTED.** Limited electrical power is available. Please contact the Chamber Office to see if this option is still available at the time of your application.

General Information:

The Spring Jam volunteer committee will be reviewing all applications as they come in and will immediately notify the applicant if there are any questions or concerns. In extreme cases where an application denial is required, an immediate refund will be issued and returned to the applicant. If you have any questions on the receipt of your application, you can contact our office at 702-293-2034 and ask for Val, Office Manager, to resolve any concerns.

The “Check-In/Information” booth will be clearly marked with flags and is located in Bicentennial Park. It will be open at 6:00am on Friday. You will not need to check-in prior to setting up as your space number and maps will be included in your April Packet mailed to the address provided. However, if you have any questions, someone will be at the Information booth. You will turn in your raffle donation at this location also. This same booth will become the “Check-out/Sales Tax Collection” booth at 4pm on Sunday.

Your booth fee must be included with this application. The fee does **include** a \$25 non-refundable application fee. Please make checks out to Boulder City Chamber of Commerce. You can call the office with your credit card information if you choose. If you cancel prior to April 1st, your fee minus the \$25 will be returned to you. Any cancellations after April 1st are not refundable and there are NO exceptions. All monies are committed at the time they are received to the promotion and presentation of this Festival. Returned checks result in an automatic disqualification of your application. There are no exceptions and your future ability to return to any Boulder City shows will be jeopardized. Participation in previous Boulder City festivals does not guarantee acceptance from year to year. No refunds for inclement weather or for non-compliance of Festival rules and regulations. All space fees include a \$10 per day fee paid to the City of Boulder City for your Temporary Boulder City Business License.

Exhibitors are responsible for the safety and liability of their own displays and product. You are responsible for the security of your work. The Chamber, volunteers and staff can not assume any responsibility for any loss or damage to any inventory, artistic works, display materials, or artist’s personal property for any cause whatsoever during the course of the event. Spring Jamboree can not be held responsible for any fraudulent transactions accepted during the event. Security will be provided by volunteer workers and a paid security company on Friday and Saturday from 6pm to 6am.

Exhibitors are prohibited from distributing literature or promotional materials including, but not limited to, religious, fraternal, political or commercial organizations. Literature on the artist’s/craftmen’s work, shop or gallery is permitted.

No mechanically reproduced sound or music can be played without previous consent from producer. Your assigned booth number must be displayed at all times and the back emergency information completed. Booth space must be clean before leaving the park at the end of the show or a fine of \$25 will be assessed and future acceptance to any Boulder City show will be jeopardized.

Electricity:

A limited number of spaces have been reserved as electric spaces with one 110 volt outlet. An additional charge of \$60 will be added to your application. If we can not accommodate your request, we will notify you.

Nevada Sales Tax:

You will receive the form “One Time Sales Tax Return” in your April Welcome Packet. You are responsible for the sales tax collected during the Festival. The payment of the taxes collected are due at 4pm on Sunday at the close of the show. They can be paid at the “Information Booth” between 4-6pm. Any vendor who fails to turn in a “One Time Sales Tax Return” will be reported to the Nevada Department of Taxation 10 days after the event close. All taxes paid must be in cash. **NO CHECKS ACCEPTED FOR TAXES-NO EXCEPTIONS.** Those exhibitors with valid Nevada State Tax numbers simply need to print their number on the form, sign it and turn it into the Show Volunteers at the Information Booth at 4pm on Sunday.

Social Media-Online Marketing:

Please note on your application that we have asked for your Social Media Handles and Website. It is our intent to help market you via social media and drive more traffic to your website as well. So if you have a Facebook page, Twitter handle and Instagram accounts, please let us know how to find you, we’ll “like” you, follow you and hope that you will reciprocate as we spread the word about this great family-festival.

SPRING JAMBOREE APPLICATION

Booth Owner Last Name: _____ **First Name:** _____

Company Name: _____ **Website:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Social Media Handles: _____

Phone: _____ **Cell #:** _____

Email: _____ **Vehicle License #:** _____

Sales Tax Permit #: _____ **Federal ID# or SS#:** _____

Have you been in Spring Jam before? Yes/No **Will you be renting a tent?** Yes/No

Please mark appropriate box:

Handmade Arts/Crafts ___ 10' x 15' at \$225 ___ 10' x 30' at \$425 ___ Electricity at \$60 (if available)

Category: ___ Paintings/Photography ___ Sculpture/Ceramic/Glass ___ Fabric/Clothing ___ Jewelry ___ Metal/Wood

Please describe your art: _____

Commercial Vendor ___ 10' x 15' at \$350 ___ 10' x 30' at \$625 ___ Electricity at \$60 (if available)

Category: ___ Packages Food ___ Other: please describe _____

Please describe your product: _____

Antiques Vendor ___ 10' x 10' at \$125 ___ 10' x 20' at \$225

Chamber Member Vendor: Members in good-standing, any single booth above is just **\$100** or double for **\$200** (plus electricity). Please mark the box of the booth you are selecting with the letter **M** to indicate your selection

When applying after the deadline of March 24, 2017, please add late fee. _____ **\$25 late application fee**

Booth location preference: _____

Preferences are not guaranteed, but we do try our best to accommodate. Unless requested and approved, Artisans will be in Wilbur Park, Commercial will be in Bicentennial Park, and Antiques are in South Escalante Park.

Will you be donating to the Spring Jam Raffle? ___ Yes ___ No

Would you like to receive a tax deduction receipt for your raffle donation? ___ Yes ___ No

If so, what will be the approximate value of your gift? \$ _____

Will you be dropping it at the Information Booth or would you like a pick-up? ___ Drop-off ___ Pick-Up

I have read and agree to all the necessary rules and regulations for this event. By signing, you release the Boulder City Chamber of Commerce, the City of Boulder City, the US Bureau of Reclamation, the US Post Office and all their above representatives, of all liability and responsibility for damages including, but not limited to, loss or injury suffered before, during and after Spring Jamboree as a result of the display of your work, equipment and materials and/or those of your fellow vendors and guests.

Signature: _____ **Date:** _____

FOR OFFICE USE

DATE RECEIVED: _____ SPACE # ASSIGNED: _____

CHECK #: _____ AMOUNT PAID: _____ NUMBER OF BOOTHS: _____



*Boulder City Chamber of Commerce
465 Nevada Way
Boulder City, Nevada 89005*

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